



MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 10 FEBRUARY 2026 at 7:30PM.

Present: Cllr(s): Neil Burden; Julie Dinnis; Godfrey Holter; Val Hill; Tim Minson; Ian Nash; Steve Simmons; Michael Warren; Irene Wood (Chairperson)

In attendance: Sam Inman (Clerk); 0 member(s) of the public

Item No		Action by
26.015	Apologies for absence: Cllr(s): Adrian Parsons (CC) Absent: Cllr Tom Unwin (Vice-Chair)	-
26.016	Declarations of Interest: None made	-
26.017	Representations from the Public: N/A	-
26.018	Cornwall Councillor's Report. Cllr Parsons sent his apologies. The clerk summarised the report and will circulate it after the meeting.	-
26.019	Confirmation of the Minutes. It was proposed by Cllr Nash, seconded by Cllr Holter and RESOLVED that the minutes of the meeting held on 13 January 2026 should be approved and signed by the Chair.	-
26.020	Matters Arising from the Previous Meeting: a) Lezant phone box – any interest as a display area & maintenance work. The clerk was waiting on responses from local clubs. The clerk confirmed that the phone box can be sold although there are a number of considerations: arranging for the power to be disconnected before it can be moved, which can take up to 6 months; the structure can be damaged whilst being lifted from the ground and the kiosk is also prone to hairline cracks upon removal; the K6 is made of cast iron and extremely heavy weighing 770 Kgs. Cllr(s) Holter and Warren assessed the door for maintenance work and will look into rectifying the issue.	GH/ MW Clerk
26.021	Annual Parish Meeting 2026. It was agreed that the Annual Parish Meeting would run immediately prior to either the April or May Parish Council Meeting. The clerk to contact the Cornwall Council Enforcement Team to ask if a Senior Officer would attend as a speaker.	Clerk
26.022	Jubilee Field Trust Annual Meeting – to receive a report from the Trustees. The annual Trustees meeting had taken place. The Trustees noted the damage to the track and the need for it to be rectified. The Head of Trekenner School had previously written to Councillors confirming that any damage would be put right. The clerk was asked to contact Trekenner School explaining that the condition of the lane has been raised by Trustees at their annual meeting and should the school have any issue with the matter the Trustees would be willing, if necessary, to write to the builders supporting the school.	Clerk

26.023	<p>Assertion 10:</p> <p>a) New domain name & email for Clerk – to agree costs. The clerk explained the new governance requirements. From 31st March all smaller authorities must have a council owned domain based official email address. The clerk spoke with TEEC (who host the Lezant Parish website), they can organise a .gov.uk email address for an annual fee (£35 ex VAT). It was proposed by Cllr Nash, seconded by Cllr Hill and RESOLVED that the clerk make the necessary arrangements.</p> <p>b) To adopt IT Policy. Another element of Assertion 10 is the adoption of an IT policy that relates to authority owned and personal equipment. A draft policy was circulated prior to the meeting. It was proposed by Cllr Nash, seconded by Cllr Hill and RESOLVED that the IT policy be adopted.</p>	Clerk
26.024	<p>Playground Equipment & Maintenance – to agree any action/ associated costs:</p> <p>a) Monthly safety inspection reports. The monthly inspections had taken place at the play areas. At Jubilee Field Cllr Nash reported: litter on the field; the southern goal mouth needing soil putting in to level it out; dog waste on the football pitch. Cllr Nash noted the work to the willow tunnel had been completed. The clerk to remind Trekenner School that the roadside gate should be closed to prevent dogs entering. The clerk was waiting on Cllr Unwin's report.</p> <p>b) Decision on whether to remove/ maintain wooden play tower at Jubilee Field. Cllr(s) Simons and Wood had assessed the wooden play tower and gave a report on its condition. It was proposed by Cllr Warren, seconded by Cllr Nash and RESOLVED that the play tower be removed for safety reasons.</p> <p>c) Quote for replacing wooden posts at Trebullett play area. It was proposed by Cllr Burden, seconded by Cllr Simmons and RESOLVED that the quote be accepted (£250). The clerk to discuss options for the VAT element.</p> <p>d) To consider new play equipment at Trebullett & Trekenner play area. The clerk explained the National Lottery Grant has been increased to £20k. In light of this it was suggested that the clerk obtain a quote for a roundabout and surfacing at Jubilee Field and for a nest swing at Trebullett.</p>	Clerk Clerk Clerk Clerk
26.025	<p>Finance:</p> <p>a) To Approve Financial Statements for Current and Tax Accounts It was proposed by Cllr Dinnis, seconded by Cllr Holter and RESOLVED that the financial statements were approved.</p> <p>b) To Approve Accounts for Payment It was proposed by Cllr Dinnis, seconded by Cllr Holter and RESOLVED that the accounts were approved for payment</p>	Clerk

	<table border="1"> <tbody> <tr> <td>10.02.26</td> <td>NI - HMRC - Employers Contribution M10</td> <td>online</td> <td>£48.47</td> </tr> <tr> <td>10.02.26</td> <td>Clerk expenses (Dec 25)</td> <td>online</td> <td>£35.25</td> </tr> <tr> <td>10.02.26</td> <td>Room Hire (Trebullett)</td> <td>online</td> <td>£22.50</td> </tr> <tr> <td>10.02.26</td> <td>Taxi Grant Transer</td> <td>online</td> <td>£250.00</td> </tr> <tr> <td>10.02.26</td> <td>J Braunton (Cleaning)</td> <td>online</td> <td>£158.73</td> </tr> <tr> <td>10.02.26</td> <td>T Minson (salt bags) 1 of 2</td> <td>online</td> <td>£37.80</td> </tr> <tr> <td>10.02.26</td> <td>T Minson (salt bags) 2 of 2</td> <td>online</td> <td>£37.80</td> </tr> <tr> <td>10.02.26</td> <td>CALC – Assertion 10 training</td> <td>online</td> <td>£15.00</td> </tr> <tr> <td>10.02.26</td> <td>TEEC -.gov.uk email address</td> <td>online</td> <td>£46.00</td> </tr> </tbody> </table>	10.02.26	NI - HMRC - Employers Contribution M10	online	£48.47	10.02.26	Clerk expenses (Dec 25)	online	£35.25	10.02.26	Room Hire (Trebullett)	online	£22.50	10.02.26	Taxi Grant Transer	online	£250.00	10.02.26	J Braunton (Cleaning)	online	£158.73	10.02.26	T Minson (salt bags) 1 of 2	online	£37.80	10.02.26	T Minson (salt bags) 2 of 2	online	£37.80	10.02.26	CALC – Assertion 10 training	online	£15.00	10.02.26	TEEC -.gov.uk email address	online	£46.00	
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	<p>c) To Confirm LMP Grant Award for 2026. Cornwall Council confirmed the grant will be £703.25. It was proposed by Cllr Warren, seconded by Cllr Simmons and RESOLVED that the grant be accepted.</p>	Clerk																																				
	<p>d) To Award Footpath and Grass Cutting Contracts 2026:</p> <p>i) Grass cutting 2026. One tender had been received. It was proposed by Cllr Holter, seconded by Cllr Hill and RESOLVED that J A M Sanders The Grass Cutter’s quote be accepted (£1,740).</p> <p>ii) Cutting of the footpaths 2026. Two tenders had been received. It was proposed by Cllr Hill, seconded by Cllr Dinnis and RESOLVED that RP Knight Building and Gardening Services quote be accepted (£700)</p>	Clerk																																				
	<p>e) To approve costs for emptying of Trekenner dog waste bin (2026/27). It was proposed by Cllr Minson, seconded by Cllr Dinnis and RESOLVED to accept Cornwall Council’s quote (£352.80 ex VAT.)</p>	Clerk																																				
	<p>f) Clerk request to participate in Assertion 10 training (£12.50 + VAT). It was proposed by Cllr Burden, seconded by Cllr Nash and RESOLVED that the Clerk could participate in the CALC training.</p>	Clerk																																				
26.026	<p>Planning Applications and Related Matters.</p> <p>a) To consider a response to consultation by the Planning Authority on the following planning application(s):</p> <p>i) Application. N/A</p> <p>b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.</i></p> <p>i) N/A</p> <p>c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting.</i></p>	-																																				

26.027	<p>Highways – to agree actions and expenditure on any issues arising on the roads.</p> <p>a) Closure Order - Ivy Dale to Treburley Ind. Estate. After contacting Nokia the closure order has been changed. The new dates are 28.02.26 to 01.03.26 (24hrs over a weekend).</p> <p>b) Purchase/ distribution of salt bags. It was confirmed that Cllr Minson has 12 salt bags that could be distributed.</p> <p>c) Restricted byway, Treburley – issue with access. Councillors confirmed there is a legal right of way if someone wants to come through.</p> <p>d) The Chair raised a road closure that was listed in the Cornish & Devon between Penpill and Launceston (16th to 20th February). <i>(Afternote: the Chair contacted the Community Officer for further details. They responded that the road closure was between Polhilsa and Launceston. Penpill to Launceston was the diversion route.)</i></p>	
26.028	<p>Footpaths - to agree actions and expenditure on any issues arising on the footpaths:</p> <p>a) The clerk to follow up on the damaged signpost opposite Walston Farm.</p>	Clerk
26.029	<p>Correspondence</p> <p>a) Tamar Valley Community Action for Nature Forum (28-Feb-26)</p> <p>b) CIL Fund 2026 open for applications</p> <p>c) Local Council training: Revised NPPF and other planning consultations and changes – 24 February 2026</p>	-
26.030	<p>Any other business brought by members for the next Parish Council Meeting. None. Other issues noted:</p> <p>a) Potholes at Old Treburley</p> <p>b) Increase in dog fouling in the parish. The clerk to write a notice for the Parish magazine</p>	Clerk Clerk

Next Parish Council Meeting 10 March 2026 (7:30pm). Trebulett Methodist Church Hall

There being no further business to transact the Chairperson closed the meeting at 21.03pm

SignedChairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website: <https://www.lezantparish.org.uk/>